

# **Service Contract Labor Standards (1 Day)**

## **PERSPECTIVE**

This 1-day course provides contracting officers, specialists, and purchasing personnel with a comprehensive understanding of the Service Contract Act (Service Contract Labor Standards) and how to ensure that their acquisitions conform to its requirements. This is a hands-on course complemented by a workbook, easy-to-understand instructions and examples, and application exercises.

## **COURSE CONTENT**

- Identifying SCA covered versus excluded services.
- Applying SCA requirements above and below the micro-purchase threshold.
- Using SCA Directory of Occupations to identify occupational service categories.
- How SCA wage determinations are developed and updated.
- A “prevailing wage” versus a “majority wage” and a “standard” versus a “nonstandard” wage determination.
- How fringe, health, and welfare benefits are calculated.
- When and how to request a wage determination for services not listed in the Directory of Occupations.
- Handling situations covered by collective bargaining agreements.
- Preparing solicitations/contracts that include required wage information, provisions, and clauses.
- Providing the contractor with information regarding its post-award responsibilities.
- Processing a contractor request to approve its wage rates under the “conformance rule.”
- Processing a contractor request for equitable price adjustment as a result of changes in wages and/or fringe benefits.

## **COURSE MATERIALS**

Attendees receive a student guide comprised of 8 chapters, including easy-to-understand examples, application exercises, and case studies. This guide serves as an excellent desktop reference for later use.

## **COURSE COMPLETION REQUIREMENTS/CLPs**

Eight (8) continuous learning points (CLPs) are issued for successful course completion based on 100% attendance. The instructor may grant up to 30 minutes of excused absence.